



GENERAL PLAN IMPLEMENTATION REVIEW COMMITTEE PROCEDURES

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PURPOSE

The General Plan Implementation Review Committee (GPIRC) will discuss the City's current progress toward implementing the policies of the General Plan and to make recommendations of potential improvements to the Mayor, as well as advising on the next General Plan Update.

The Committee shall provide monthly status updates to the Council. In addition, the committee will evaluate current environmental justice policies and state guidance, relevant to general plans.

COMMITTEE PROCEDURES

MEMBERS

Members serve at the pleasure of the appointing authority. If a member must be absent from a meeting, they will notify the Chairperson and the staff member from the Planning & Development Department assigned to the committee.

RULES OF ORDER

The committee will follow Robert's Rules of Order in managing meeting debate and discussion.

OFFICERS

The committee will elect a chair and vice chair. The chair, with the assistance of city staff, will preside over all meetings of the committee. The vice chair will assist the chair as needed and will perform the duties of the chair in their absence.

AVAILABILITY OF AGENDA

Agenda shall be published on the city's website 72 hours prior to the date of the meeting.

All advance materials associated with the agenda will be available to the public and to the committee on the city's website.

ORDER OF AGENDA

Generally, each agenda shall include a roll call of members, a presentation by staff on a General Plan chapter, and discussion by the committee. Following discussion of the chapter, the committee may make recommendations in the form of motions.

At the end of each agenda there will be a time set aside for public comment.

PRESENTATIONS

City Staff or associated agencies will provide overviews in powerpoint for the committee at meetings. All powerpoint presentations will be available on the website the day following the meeting.

RECOMMENDATION TO MAYOR AND CITY COUNCIL

This body is advisory to the Mayor and City Council. At each meeting, concluding discussion, the committee may make motions for recommendations to be considered by the Mayor and City Council at the end of the committee term. Each motion receiving a second will be recorded and placed on the items to be considered in totality after all chapters have been reviewed. All motions will be included with the Agenda and Presentations from each meeting on the website. Each motion will be considered by the committee individually and then the committee will vote on the totality of the recommendations to the Mayor and City Council.